

Resources, Performance and Development Overview and Scrutiny Committee

4 September 2007

Agenda

A meeting of the Resources, Performance and Development Overview and Scrutiny Committee will take place at the **SHIRE HALL, WARWICK** on **TUESDAY, 4 SEPTEMBER, 2007** at **10.30 a.m.**

The agenda will be: -

1. General

(1) Apologies.

(2) Members' Disclosures of Personal and Prejudicial Interests.

Members are reminded that they should disclose the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

'Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration'.

(3) Minutes of the meeting held on the 19 June 2007 (copy attached) and Matters Arising.

2. Public Question Time (Standing Order 34)

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Resources, Performance and Development Overview and Scrutiny Committee.

Questioners may ask two questions and can speak for up to three minutes each.

For further information about public question time, please contact Pete Keeley on 01926 412450 or e-mail petekeeleey@warwickshire.gov.uk

3. Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee.

Report of the Strategic Director of Performance and Development.

The report details actions take on certain previous decisions and provisional items for future meetings of the Committee. It also details decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Planning System.

Recommendation:

That the Committee comment on/note the items.

For further information please contact Pete Keeley, Principal Committee Administrator. Tel 01926 412450, e-mail petekeeleey@warwickshire.gov.uk

4. Review of Demand for School Meals

Report of Councillor Heather Timms, Chair of the Review of Demand for School Meals Panel.

A panel comprising Members of the Resources, Performance and Development and Children, Young People and Families Overview and Scrutiny Committee has reviewed school meal provision in Warwickshire with a view to increasing demand. Appended to this document is the panel's report on its findings.

Recommendation:

That the Resources, Performance and Development Overview and Scrutiny Committee supports the recommendations contained in the Review of Demand for School Meals Panel's report and passes it to Cabinet for approval.

For further information please contact: Paul Williams, Scrutiny Officer. Tel: 01926 418196, e-mail paulwilliamscl@warwickshire.gov.uk

5. ICT and Schools

Report of Councillor John Whitehouse, Chair of the ICT and Schools Panel.

This report outlines the views and recommendations of the joint scrutiny panel established to scrutinise ICT and schools.

Recommendation

That the Resources, Performance and Development Overview and Scrutiny Committee agree that:

- i) Further scrutiny work should be undertaken during 2010 to feed into discussions regarding the future of the We-Learn project.
- ii) The issue of equality of access needs to be addressed during the technology refresh in 2008, and further reports made to the Committee regarding options.

For further information please contact: Paul Williams, Scrutiny Officer. Tel: 01926 418196, e-mail paulwilliamscl@warwickshire.gov.uk

6. Draft Capital Strategy

Report of the Strategic Director of Resources.

The Committee is asked to approve the draft Capital Strategy that accompanies this report.

Recommendation

That the draft Capital Strategy, which accompanies the report, incorporating any comments from the Committee, is forwarded to Cabinet for approval.

For further information please contact: Virginia Rennie, Group Accountant. Tel: 01926 412239, e-mail vrennie@warwickshire.gov.uk

7. Absence Review

Report of the Strategic Director of Performance and Development.

This report describes the outcomes of the formal review of the Council's Absence Management procedures.

Recommendations:

- (1) That the Committee notes the latest available performance information on absence levels and continued progress in relation to absence management.

- (2) That the Committee supports the following recommendations:
- The training of managers in relation to the new absence procedures is refreshed and built into the corporate Learning and Development menu as a mandatory requirement
 - A standard performance management approach is developed for use within all directorates and reviewed on a six monthly basis.
 - Developments of the HRMS system should continue to support the recording and reporting of absence.
 - A priority for the Shared Service Centre should be a targeted improvement and streamlining of the absence input process.
 - The Council's approach to positive health promotion is refined over the next six months in line with the outcomes from the Promoting Well-Being Research study.
 - The Council's approach to absence management is refined as part of the ongoing review.

For further information please contact: Reuben Bergman, Deputy Head of Human Resources (Employee Relations). Tel: 01926 41 2314, e-mail reubenbergman@warwickshire.gov.uk or Judith Coote, Senior HR Consultant Tel: 01926 41 2523, e-mail judithcoote@warwickshire.gov.uk

8. Any Other Items

which the Chair decides are urgent.

**Shire Hall,
Warwick**

**JIM GRAHAM
Chief Executive**

Resources, Performance and Development Overview and Scrutiny Committee Membership

County Councillors:- George Atkinson, David Booth (Chair), Les Caborn, Tom Cavanagh, Chris Davis, John Haynes, Phillip Morris-Jones, Brian Moss, Raj Randev Dave Shilton, Ian Smith and John Vereker.

Cabinet Members

Councillor Alan Cockburn (Resources)

Councillor Peter Fowler (Performance and Development)

General Enquiries: Please contact Pete Keeley on 01926 412450
e-mail: petekeeley@warwickshire.gov.uk

**The reports referred to are available in large print
if requested.**